

Report on Feedback Received from Students and Alumni:

(1) Feedback Received from Students :

This questionnaire is designed to make a survey of the institutional feedback. The questionnaire consists of three sections comprising 37 questions.

The major sections are

1. General Administration
2. Academics
3. Library

The activities of the institution in the above three sections are being analyzed to create a quality profile for the year in relation to institutional vision and goals. The results would enable the institutional to create a quality index profile.

The students are supposed to be the most important stakeholders of higher education systems. The interest and participation of students at all levels in both internal quality assurance and external quality assurance have to play a central role. Any higher educational institution needs to ensure that students have a voice at various decisions making processes, formulating learning and teaching practices and those views of students are to be considered as the primary evidence on which the quality of teaching and learning is evaluated. The student feedback approach is basically about institutional practices, processes and frameworks that take into account students concerns of the quality of the education they receive. In each section, the report includes findings of the top tasks which candidates feel the most and least prepared in.

The main objectives of the feedback system are as follows:

- To provide the platform to the students in identifying a greater role in the teaching learning process
- To help the faculty modification and improvement in the teaching methodology at the university
- To develop a communication channel between the management and students.
- To maintain the functioning of the university systems in the field of teaching learning process, library, sports, administration, etc at its level best.

The major sections of the feedback survey are distributed as follows:

GENERAL ADMINISTRATION

1.	Is the office helpful in administrative matters
2.	Do you receive the mark statements in time
3.	Are there enough clean class rooms available in the department
4.	Are the toilets cleaned properly
5.	Are you provided with enough drinking water
6.	Are you happy with the food served in the present canteen
7.	Do you think that your grievances are redressed
8.	Are you aware of the functioning of a placement cell in your college
9.	Are you provided language lab, ICT lab and E-resource
10.	Do you avail any scholarship from the university
11.	Are you a beneficiary of free education scheme of your university
12.	Legal aids centre are in proper working

ACADEMIC FEEDBACK FORM

1.	The teacher cover the entire syllabus
2.	The teacher discusses topic in detail
3.	The teacher possess deep knowledge of the subject taught
4.	The teacher communicates clearly
5.	The teachers inspires me by his/her knowledge in the subject
6.	The teacher punctual to the class
7.	The teacher engages the class for the full duration and completes the course in time
8.	The teacher comes fully prepared for the class
9.	The teacher provides guidance counselling in academic and non-academic matter in/outside the class
10.	The teacher encourages participation and discussion in class (teacher-students, student-student)
11.	The teacher encourages and values disagreement
12.	The teacher uses modern teaching aids/gadgets, harldouts, suggestion of references, PPT, web resources (any other)
13.	The teacher pays attention to academically weaker students as well
14.	The teacher relates the course material with real world situations
15.	The teacher's attitude towards the students was friendly and helpful

LIBRARY FEEDBACK FORM

1.	How often do you visit the library
2.	Are the required number of titles in
3.	Your subject available in the library
4.	Are you satisfied with the cataloguing and arrangement of books in the library
5.	Are you satisfied with the available reading space in the library
6.	Are the library staff co-operative and helpful
7.	Are you able to make use of Xerox facility in the library
8.	Are you able to use of e-sources facility in library
9.	Are ICT facilities available
10.	Are E-library facilities available